

APPLICATION FOR ENROLMENT

Swanonline

Family Name

Year of Entry



STUDENT DETAILS

Given Names _____ Surname _____

Date of Birth _____
Preferred Name _____ Nationality _____
Country of Birth _____ Sex (M) (F)
Main language (other than English) spoken at home _____ Telephone _____
Address _____

Postcode _____
Present or Previous School (if applicable) _____
Present Year Level _____ Date/Year to commence _____
Aboriginal/Torres Strait Island descent? Yes No

Custody/Guardianship

Name of person with legal guardianship of the student _____
If applicable, a copy of any Parenting or Restraint Order must be attached Yes No
Details of any special or restricted access arrangements _____

STUDENT’S INDIVIDUAL NEEDS

The College Education Act 1999 requires the provision of “details of any condition of the enrollee that may call for special steps to be taken for the benefit or protection of the enrollee or other persons in the College” (16G).

To assist the College to respond to individual requirements, please detail any special needs your child has in the following area(s) that may affect learning, participation or welfare during College hours.

Physical _____
Psychological/Cognitive _____
Sensory (Vision/Hearing) _____ Behavioural or Safety _____
Communication _____
Other eg Special needs, gifted and talented, learning difficulties (be specific) _____

External Service Provision (eg. Speech Therapist, Occupational Therapist, Psychologist, Tutoring)

Does your child receive any services from an external agency which may affect educational arrangements? Yes No

If so, please give details and name and contact number of service provider.

Name _____ Telephone _____

Address _____

Does your child receive respite care on a regular basis? Yes No

FAMILY DETAILS

Parent/Guardian 1

Title _____ Full Given Names _____ Family Name _____

Relationship to Student _____

Home Address _____ Telephone _____

_____ Postcode _____

Postal Address ("As Above" if the same) _____

Mobile _____ Facsimile _____ Email _____

Occupation _____ Mobile _____

Employer _____ Telephone _____

Business Address _____ Facsimile _____

_____ Postcode _____ Email _____

Parent/Guardian 2

Title _____ Full Given Names _____ Family Name _____

Relationship to Student _____

Home Address _____ Telephone _____

_____ Postcode _____

Postal Address ("As Above" if the same) _____

Mobile _____ Facsimile _____ Email _____

Occupation _____ Mobile _____

Employer _____ Telephone _____

Business Address _____ Facsimile _____

_____ Postcode _____ Email _____

Split Families

In the case of split families, it is important that we are informed of the residential, access and billing arrangements.

REGISTRATION INFORMATION

Please indicate the subjects you wish to enrol your child in:

Stage 1

- Certificate II in Information Technology
- Christian Living
- English as a Second Language (ESL)
- Languages other than English (LOTE)
 - French
 - Japanese
 - Spanish
- Philosophy and Ethics

Year 7

- English / Society and Environment
- Mathematics
- Science

Year 8

- English
- Mathematics
- Science
- Society and Environment

Year 9

- English
- Mathematics
- Science
- Society and Environment

Year 10

- English
- Mathematics
- Science
- Society and Environment

Senior Level

- Course of Study - English
 - 2A
 - 2B
- Digital Library** (required resource)

GENERAL DETAILS

Reason(s) for application

What are the reasons for your application? _____

Church Information

(For statistical purposes only)

If you attend a Church or Fellowship please provide the name and address.

Name _____

Address _____

Attendance Nominal Regular

FEE SCHEDULE

Course/Resource	Cost per annum per subject	Year Level
All content, including assessment and reporting	\$510	All
Digital library	\$200	All

Additional costs and charges

Successfully enrolled applicants will need to provide their own computer (preferably broadband equipped) and subscribe to digital library access with Swanonline.

Note; some extra curricular activities, books and consumables may be charged.

Preferred Method of Payment:

Direct Debit Credit Card Cheque

Fee Paying Parent/Guardian 1

Title _____ Full Given Names _____ Family Name _____

Address _____

_____ Postcode _____

Pension Card Number _____ Expiry Date _____

Drivers Licence Number _____ Date of Birth _____

Fee Paying Parent/Guardian 2

Title _____ Full Given Names _____ Family Name _____

Address _____

_____ Postcode _____

Pension Card Number _____ Expiry Date _____

Drivers Licence Number _____ Date of Birth _____

I/We acknowledge that I am liable/we are jointly and severally liable for all fees and charges stated in each tuition fee account relating to the child(ren) noted above. I/We acknowledge having read and understood the conditions printed over leaf and agree to be bound by the provisions there in.

Name of fee payer 1 in full _____

Signature of fee payer 1 _____ Date _____

Name of fee payer 2 in full _____

Signature of fee payer 2 _____ Date _____

Enclosures

Please enclose the following with your application for enrolment:

- a. Photocopy of Birth Certificate
- b. Photocopy of most recent semester report(s) include WALNA/MSE9 if available
- c. Non-refundable \$30 application fee
- d. Two referees eg. teacher, pastor, minister, youth group.
- e. A profile written by the student outlining interests, hobbies, academic or sporting achievements etc.

Please list other children in the family, their ages, schools they now attend, and present grades.

Name	Date of Birth	Present School (if applicable)	Present Grade
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

CONDITIONS

Notification of Acceptance

Parents will be given a written offer of enrolment, which must be accepted within two weeks.

Application Fee

A non-refundable \$30 application fee is payable when submitting your Application Form.

Fees

Fees are payable in advance of each College term or fortnightly by Direct Debit. Payments may be made by Direct Debit, Credit Card or Cheque.

Collection Fees

Any expenses, costs or disbursements incurred by the Association in recovering any outstanding monies including debt collection fees and solicitors costs shall be paid by the debtor.

Notice of Withdrawal

One term's notice in writing must be given to the Head of Online Services before the withdrawal of a student from Swanonline. Failure to give such notice may render parents or guardians liable for fees equivalent to one term's fees in lieu of notice.

Variation of Conditions

The Association, Swanonline and Swan Christian College reserve the right to vary fees and conditions periodically.

Privacy Statement

The College collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil's enrolment at the College. The primary purpose of collecting this information is to enable the College to provide schooling for your student. From time-to-time the College discloses personal and sensitive information to others for administrative and educational purposes. This includes to other schools, government departments, medical practitioners, and people providing services to the College, including specialists, visiting teachers, coaches and volunteers.

The College takes reasonable steps to ensure that the personal information collected and used is accurate, complete, and up-to-date. It also takes reasonable steps to protect the personal information held from misuse and loss and from unauthorised access, modification or disclosure.

Agreement

I/We request that the above pupil(s) be admitted to Swan Christian College. I/We have read the 'Introduction to the Association' and the 'Parent Member Agreement' and agree to co-operate with Swan Christian Education Association and Swan Christian College in upholding its principles and in requiring the child(ren) to comply with the expectations, standards, and rules of Swan Christian College.

I/We have provided information relevant to the application/enrolment process, particularly in relation to the student's individual needs, medical conditions and health care requirements, and understand that if I/we failed to disclose any relevant information, the enrolment may be refused or terminated on this ground. I/We agree to update any information as required.

Signature of Parent/Guardian 1 _____ Date _____

Signature of Parent/Guardian 2 _____ Date _____

FOR ADMINISTRATION USE ONLY

Application for Enrolment _____ Application Fee Received _____

Parent Member Agreement _____ Enrolment Offer _____

Comments _____